



School of Engineering & Technology
BABA GHULAM SHAH BADSHAH UNIVERSITY
RAJOURI (J&K)

Minutes
of
11th. Meeting of Board of Governors

Held online on Zoom Platform
on
November 30, 2020 at 05:00 PM

**Minutes
of
11th Meeting of Board of Governors**

The 11th meeting of Board of Governors (BoG) of the School of Engineering & Technology was held online on Zoom Platform on November 30, 2020 at 05:00 p.m.

The following were present:

1. **Prof. Ravinder Kumar Sinha**, Vice Chancellor, BGSBU – In the Chair
2. **Prof. Ashok Aima**, Vice Chancellor, Central University, Jammu
3. **Prof. Mehraj-ud-Din Mir**, Vice Chancellor, Central University, Kashmir
4. **Prof. I.M. Mishra**, IIT, I.S.M., Dhanbad
5. **Prof. Hamid Ali**, Ex-Dean, ZHCET, A.M.U., Aligarh
6. **Prof. M. M. Sufyan Beg**, Principal, ZHCET, A.M.U., Aligarh (U.P.)
7. **Prof. Abdul Khaliq**, Delhi Technical University, Delhi
8. **Prof. Asif Husain**, Dean, School of Engineering & Technology, BGSBU
9. **Prof. Naseem Ahmad**, Dean, Management Studies, BGSBU, Rajouri
10. **Dr. Shakeel A. Raina**, Principal, Govt. Degree College, Rajouri (J & K)
11. **Mr. Vishal Puri**, HoD, Electronics & Communication Engineering, BGSBU
12. **Mr. Ahmad Riyaz**, Asstt. Professor, Department of Electrical Engineering, SOET, BGSBU, Rajouri, Nodal Officer (Special Invitee)
13. **Mr. Suneet Gupta**, Jt. Registrar, BGSBU, Rajouri (Special invitee)
14. **Prof. Iqbal Parwez**, Dean (Academic Affairs) and Coordinator, TEQIP-III, Convener

The Coordinator, Teqip III requested the Hon'ble Vice Chancellor & Chairman, BoG to declare the meeting open.

The Vice Chancellor declared the meeting open.

The meeting commenced with the recitation of verses from holy Quran.

At the outset, the Coordinator, TEQIP III extended a very warm welcome to all the members to the 11th. BoG meeting of School of Engineering & Technology, BGSBU who could make it possible to attend the meeting despite a very short notice.

The Coordinator mentioned that he has two pleasant tasks to perform. Firstly, he extended a very warm and cordial welcome on behalf of all the BoG members to the new Chairman of the BoG, Prof. Ravinder Kumar Sinha, Vice Chancellor, SMVDU, Katra who is also currently the Vice Chancellor of BGSBU. Prof. Sinha is an eminent biologist who has been conferred with the prestigious Padam Shree Award and has made notable contribution on the conservation and mapping of Gangetic Dolphins, the beautiful aquatic mammals in India. He said that, being a fellow biologist himself, he can state with conviction that the contribution of Prof. Sinha to biological sciences has been enormous.

The Coordinator also put on record the valuable and path – breaking services rendered by the outgoing Chairman of the BoG and the former Vice Chancellor of BGSBU, Prof. Javed Musarrat who conceived the big dream of getting the TEQIP III Project awarded to BGSBU despite all the inherent limitations. He pursued the task vigorously with his brilliant wisdom and infinite dedication and the dream finally come true. He said that he owed him the debt of gratitude for passionately nurturing this project and taking it to the level where BGSBU is being recognized amongst top 10 best performing TEQIP institutions in a total of 180 competing academic institutions all across the country. He said that the BGSBU TEQIP performance was rewarded with the incentives of additional grant of Rs. 1.0 crore and then Rs. 1.1 Crore. Prof. Javed Musarrat played a pivotal role for where we stand today in BGSBU in general and TEQIP III, in particular.

The members were further informed that BoG meeting is an important DLI for assessing the performance of TEQIP funded institutions and we are required to conduct at least one BoG meeting in each quarter. He informed the members that due his preoccupations in other important matters, the BoG meeting for the previous quarter i.e. July – September, 2020 could not be held and hence this 11th BoG meeting is in lieu of the previous quarter which is permissible under TEQIP rules.

The Coordinator, however, assured to hold another meeting shortly for the current quarter, most likely on December 14, 2020 but he will confirm this date as soon as it takes the final shape.

The Coordinator stated that today's meeting is likely to be brief but hopefully, as always, productive. The agenda of the meeting consists of only eight items, mostly routine in nature, but important to report to the BoG. It was informed that a brief background summary has been given for each agenda item to facilitate the members to have a meaningful discussion. The original documents have also been attached as relevant annexures at the end to complement the narrative of the agenda items. He, then sought the permission of the Hon'ble Chairman BoG to take up the individual items of agenda which was granted.

Item No.1: Confirmation of the Minutes of the 10th Meeting of Board of Governors held on June 26, 2020

The Minutes of 10th Meeting of Board of Governors held on June 26, 2020 were e-mailed to all the BoG members on November 27, 2020 with the request to send their comments / observation(s), if any, on the recording of the Minutes by November 29, 2020. Since no observations /comments were received, it was proposed that the aforesaid minutes be confirmed.

The members unanimously confirmed the minutes of the last meeting of BoG held on June 26, 2020

Item No.2: Action Taken Report on the suggestions/directives given in the 10th Meeting of Board of Governors held on June 26, 2020

No specific suggestions / directives were given by the Members in the 10th Meeting of Board of Governors held on June 26, 2020 and hence no follow up action was required since no actionable items were there.

The members agreed with the aforesaid observations.

Item No.3: To apprise about the extension of TEQIP-III Project

The members were informed that the TEQIP III project closure date was September 30, 2020. But possibly due to the time loss during Covid-19 lockdown and implementation of new procurement guidelines by the World Bank which considerably delayed the procurement activities in Teqip funded institutions, the Ministry of Finance, Govt. of India, in concurrence with World Bank, has extended the closure date up to March 31, 2021. Simultaneously, the tenure of the Teqip faculties has also been extended. The Coordinator Teqip hoped that this scheme gets further extended into its phase IV since it has really helped tremendously to improve the infrastructural and academic standards of Technical institutions.

The members noted the extension in closure date of Teqip III project

Item No.4: To consider and approve the Quarterly Action Plan for the period: October – December, 2020

The BoG members were informed that NPIU, through an e-mail dated September 11, 2020, directed the TEQIP funded institutions to submit the Action Plan for the quarter Oct. to Dec., 2020 latest by September 18, 2020 so as to get the approval from the MHRD for incurring the expenditure and upload the same in the PFMS portal before the commencement of next quarter.

Hence, as per NPIU guidelines, a quarterly 'Action Plan' based on expenditure in the quarter spanning from **October – December, 2020** under the various heads, such as Procurement, Academics and Incremental Operating Cost in a ratio of 60%, 30% and 10% of the allotted PLA was submitted to NPIU through SPIU for consideration & approval.

The members considered and approved the Action Plan for the Quarter: October – December, 2020

Item No.5: To consider and approve the revised proforma for the Performance Appraisal of Assistant Professors (Contractual) under Project TEQIP-III appointed by NPIU

The house was informed that the 'Performance Appraisal Proforma' for TEQIP faculty for the grant of increment got delayed due to current Covid pandemic. Hence, it was slightly revised due to the absence of student feedback which was incorporated into other components with the concurrence of SPIU & NPIU. However, the allocation of the marks in each 'Head' has been kept the same as given in the original NPIU proforma. In order to speed up the process, only such information has been retained as could be easily provided by the TEQIP faculty to expedite the process of assessment. This is the best that could be done since obtaining students' feedback, which otherwise would have been ideal, may not be feasible given the poor connectivity and often the lack of response from the students.

The TEQIP faculty has been intimated repeatedly to expedite the submission of the duly filled in Performance Appraisal Proforma to enable the Screening Committee to evaluate their performance for the award of increment. However, the response from them is still awaited which is inordinately delaying the evaluation process..

The members approved the revised Proforma for the Performance Appraisal of Assistant Professors (Contractual) under Project TEQIP-III appointed by NPIU

Item No.6: To report the conduction of Induction Programme for B.Tech. Ist. Year Students

The Coordinator, TEQIP III informed the members that for the last three years, "Induction Workshop for of SoET" was being organized for Ist. Year Students of B.Tech. by the concerned institutions. The program was very successful and included interaction with external experts and the internal faculty members, visit to various Departments & infrastructural facilities including local sightseeing. It is extremely gratifying to note that 100% attendance was achieved in Induction programs conducted under the overall supervision of a faculty designated as Nodal Officer along with his team of other faculty members called Programme Mentors.

However, due to the prevalence of Covid-19 pandemic this year, no student was present in the campus. Hence, as an alternative, a three-week online mandatory Induction Program for students was organized by AICTE for all the newly admitted engineering students which had 8 modules on different aspects. The purpose of Induction Program is to make the students feel comfortable in their new environment and get acquainted with work ethos and acquire proficiency in languages and basic courses.

The members noted and appreciated the conduction of Induction Programme for B.Tech. Ist. Year Students of 2020 Batch by AICTE and observed that it would greatly help the engineering students to develop ethos of moral values and work culture.

Item No.7: To present the Statutory & Financial Audit Reports for the Year 2019-20

The members were apprised that the Statutory and Financial Audit of BGSB University as 1.1 TEQIP Institution was carried out, as mandatory exercise, by M/s Mahesh Solanki & Co. (Chartered Accountants), Indore (M.P.) on October 27, 2020 under the direction of SPIU as per NPIU/MHRD guidelines. The auditors expressed their satisfaction over the meticulous record keeping at BGSB University and in its summary opinion stated the following:

“In our opinion and to the best of our information and explanations given to us, the aforesaid special purpose Project Financial Statements of Baba Ghulam Shah Badshah University (BGSBU) for the year ended 31st March 2020 are prepared, in all material respects, in accordance with Financial Management Manual issued by Government of India, Dept. of Higher Education (Ministry of Human Resource Development). The Financial Statements give a true and fair view of the financial position of the Project as at March 31, 2020, Income and Expenditure Statement and Receipt and Payment Statement of the Project for the year ended on March 31, 2020 in conformity with the accounting principles generally accepted in India”.

The members congratulated the Coordinator Teqip and his entire team for carrying out the financial transactions so meticulously.

The members noted and approved the Financial Audit Reports for the Year 2019-20 and put on record their appreciation for the meticulous exercise done by the entire Teqip team under the mentorship of Teqip Coordinator

Item No.8: To consider the requests of Mr. M. Basit Magrey and Mr. Manjeet Kumar for enhancement of their monthly emoluments

The Coordinator Teqip placed before the members the applications of Mr. M. Basit Magrey, Assistant (Admin) and Mr. Manjeet Kumar, Account Assistant, TEQIP-III Cell wherein they have requested to increase in their monthly emoluments at par with those being paid to his similarly situated counterpart in terms of nature of work in the TEQIP Cell at IUST, Awantipora (J & K). The Coordinator informed the members that initially the TEQIP CELL had three personnel but one of them got permanent job and resigned. Hence, of late, both the above persons are shouldering the entire responsibility due to vacant position of Head Assistant in the TEQIP Cell. Both Mr. Basit and Manjeet are currently being paid the fixed stipend of Rs. 25,000/ pm whereas their counterparts, even though not exactly comparable in terms of designation, are being paid in a range of Rs. 25,000 – 40,000/pm.

On the recommendation of the Coordinator Teqip, the members agreed to enhance their monthly emoluments @ Rs 5,000/pm to each hence to be paid now @ Rs. 30,000/pm with immediate effect.

The members, on the recommendation of Teqip Coordinator, considered the requests of Mr. M. Basit Magrey and Mr. Manjeet Kumar and agreed to enhance their monthly emoluments @ Rs. 30,000/ pm to be paid to each of them with immediate effect.

ANY OTHER ITEM

The following issues were discussed under this item with the permission of the Chairman, BoG.

- 1. Inclusion of more academic issues relating to School of Engineering and Technology, BGSBU in the agenda of the BoG, SoET.**

Prof. sufyan Beg suggested that more academic items relating to SoET such as introduction of new courses etc should be included in the agenda of the BoG meeting. The Coordinator welcomed the suggestion and urged the concerned persons including Prof. Sufyan Beg to suggest such items so that the same can be included in the agenda.

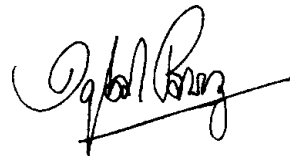
2. To give wide publicity to the important online lectures delivered by AMU Engineering faculty which may benefit BGSBU students.

Upon the above suggestion of Prof. Sufyan Beg, the Dean SoET requested Mr. Ahmad Riyaz, Asstt. Professor, EE, BGSBU to upload the link of such lectures on the University website for the information of BGSBU students.

3. To conceive some welfare schemes for hardworking, efficient and meritorious non-teaching staff under some provisions of Teqip / University.

Prof Mehraj-ud-Din Mir, Hon'ble Vice Chancellor, Central University of Kashmir mooted the above proposal. The Coordinator promised to explore such possibilities with the incumbent Vice Chancellor.

At the end of the meeting, the Coordinator expressed his heart-felt gratitude to all the members for being so kind and gracious to have spared their valuable time to participate in the deliberations at such a short notice. He expressed his satisfaction that the deliberations were extremely fruitful and would go a long way to infuse the much-needed academic excellence in SoET, BGSBU. The Coordinator affirmed that the accolades earned by BGSBU Teqip programme could be made possible due to unstinted support, sagacious counseling and kind patronage extended by the BoG members for which he owed them all a sense of personal gratitude.



(Prof. Iqbal Parwez)
Dean, Academic Affairs and Coordinator, TEQIP III
BGSB University, Rajouri (J&K)