



**School of Engineering & Technology**  
**BABA GHULAM SHAH BADSHAH UNIVERSITY**  
**RAJOURI (J&K)**

**Minutes**  
*of*  
**9<sup>th</sup> Meeting of Board of Governors**

held online on Zoom Platform on  
**June 23, 2020 at 06:00 P.M.**  
at  
**BGSBU, Rajouri (J&K)**

# Minutes

of

## 9<sup>th</sup> Meeting of Board of Governors

The 9<sup>th</sup> meeting of the Board of Governors (BoG) of the School of Engineering & Technology was held on June 23, 2020 at 06.00 p.m. online on Zoom Platform due to Covid-19 travel restrictions.

The following were present:

1. **Prof. Javed Musarrat**, Vice Chancellor, BGSBU – **In the Chair**
2. **Prof. Ashok Aima**, Vice Chancellor, Central University, Jammu
3. **Prof. Mehraj-ud-Din Mir**, Vice chancellor, Central University, Kashmir
4. **Prof. I. M. Mishra**, IIT, Dhanbad (Jharkhand)
5. **Prof. Hamid Ali**, Ex- Dean, ZHCET, A.M.U., Aligarh (U.P.)
6. **Prof. M. M. Sufyan Beg**, Principal, ZHCET, A.M.U., Aligarh (U.P.)
7. **Prof. Abdul Khaliq**, Delhi Technical University, New Delhi (currently in Saudi Arabia)
8. **Prof. Shakeel Raina**, Principal, Govt. Degree College, Rajouri (J & K)
9. **Prof. Asif Husain**, Principal & Dean, School of Engineering & Technology, BGSBU, Rajouri
10. **Prof. Naseem Ahmed**, Dean, School of Management Studies, BGSBU, Rajouri
11. **Dr. Ashfaq Zarri**, Registrar, BGSBU, Rajouri (Special Invitee)
12. **Mr. Vishal Puri**, HoD, Electronics & Communication Engineering, BGSBU, Rajouri
13. **Mr. Ahmed Riyaz**, Nodal Officer (Academics), Asstt. Professor, BGSBU, Rajouri, (Special Invitee)
14. **Mr. Mohammad Abas Malik**, CoNodal Officer (Academics), Asstt. Professor, BGSBU, Rajouri, (Special Invitee)
15. **Mr. Suneet Gupta**, Joint Registrar, BGSBU, Rajouri, (Special Invitee)
16. **Prof. Iqbal Parwez**, Dean Academic Affairs and Coordinator, TEQIP-III BGSBU, Rajouri, **Convener**



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**It is a happy augury that all the regular members of the BoG including all four special invitees attended the meeting which could largely be possible due to arranging the meeting in online mode.**

The meeting formally commenced with the brief introductory remarks by the Hon'ble Vice Chancellor, Prof. Javed Musarrat who is also the Chairman of the BoG,

At the outset, the Vice Chancellor welcomed all the members of BoG and thanked them for sparing their valuable time. He expressed his gratitude particularly to Prof. Ashok Aima, Vice Chancellor, Central University, Jammu and Prof. Mehraj-ud-din Mir, Vice Chancellor, Central University, Kashmir, Prof. I.M. Mishra, IIT, Dhanbad, Prof. Abdul Khaliq, DTU, New Delhi who attended this meeting from Saudi Arabia, Prof. Sufyan Beg & Prof. Hamid Ali from A.M.U., Aligarh, who all, despite their very busy schedule, made it possible to spare their precious time for this important meeting in which even though the items in the agenda are few but all are important for meaningful deliberation. The Vice Chancellor informed the members that TEQIP-III at BGSBU has been running exceedingly well which is evident by the fact that BGSBU has been recognized as 'High Performing Institution'. He briefed the members about the main content of agenda which include quarterly Action Plan for April-June 2020, the restriction imposed by NPIU on expenditure due to pending release of new expenditure guidelines, free ERP SAMARTH which is to be provided to all TEQIP institutions including BGSBU and finally the Training imparted to 11 faculty members of BGSBU in different IITs who, in turn, will train our own Engineering students in cutting edge technologies. He congratulated the Coordinator TEQIP, Prof. Iqbal Parwez for spearheading these tasks in a highly efficient and professional manner.

The Vice Chancellor, then, asked the Coordinator to take up the items of agenda.

The Coordinator reiterated the warm welcome to the 9<sup>th</sup> BoG meeting being held today and expressed his gratitude to all members whose deliberations have always been academically rewarding. He informed the members that this meeting was initially planned for March 2020 but due to sudden change in the situation owing to Covid -19 pandemic, the circumstances were not conducive for holding the BoG meeting and hence it got postponed inordinately. However, it has become extremely important to hold two meetings up to June 30, 2020 in order to complete the requisite number within this quarter which is a mandatory to accomplish the targeted DLI. He informed the members that the next meeting is scheduled on June 26, 2020 for which the agenda



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papers will follow shortly. He thanked all the members for their support & cooperation. He welcomed the new member, Prof. Asif Husain, an eminent Professor of Civil Engineering from Jamia Millia Islamia, New Delhi who has joined SoET, BGSBU as Principal and Dean on deputation for three years from his parent institution. He informed the members that Prof. Asif has the expertise in industrial consultancy, an area deficient in BGSBU, and with his induction now, the BGSBU will be greatly benefitted to make up for this deficiency. The Coordinator also put on record the services rendered by Prof. M. Asger, the outgoing member of BoG.

**Item No.1: Confirmation of the minutes of 8<sup>th</sup> meeting of Board of Governors held on December 29, 2019**

The minutes of the last meeting held on December 29, 2019 were emailed to all the members with the request to offer their comments, if any, on the veracity of the recorded minutes within three-days. Prof. Hamid Ali, Prof. Naseem Ahmad, Prof. Mehraj-ud-Din Mir, Prof. Ashok Aima and Mr. Vishal Puri acknowledged and concurred with the minutes. Since no comments / observations on the recording of the minutes were received from others, the Hon'ble Vice Chancellor confirmed the minutes which have been uploaded on the website of the University as per NPIU guidelines.

***The members unanimously confirmed the minutes of the last meeting of BoG held on December 29, 2019.***

**Item No.2: Action Taken Report on the suggestions/directives given in the 8<sup>th</sup> meeting of the Board of Governors held on December 29, 2019**

The members were informed that the Dean, School of Engineering & Technology was requested to submit comprehensive follow-up documents in the light of the discussion held during the last meeting held on June 15, 2019 on the issues, namely, (i) On-line Feedback proforma of students and (ii) an elaborate 'Strategic Plan' for SoET.

However, the Feedback proforma & the Strategic Plan submitted by the Dean, SoET appeared sketchy and lacked vital detailing.



Based on multiple suggestions of the BoG members, it was decided not to be dependent on Prof. Asger and constitute an in-house Committee of experts which may include some IQAC representatives to formulate Strategic Plan and Online feedback proforma. It was also decided that some member will provide the above documents in vogue in other prestigious institutions including IITs which may serve as a working document for the aforesaid Committee. The Coordinator informed that he has received some documents such as Online Feedback Proforma and Strategic Plan of Zakir Hussain College of Engineering & Technology, A.M.U, the mentor institution while others are still awaited. Prof. Abdul Khaliq, while highlighting the critical significance of these documents in any reputed institution, appreciated the efforts made by the BoG in this regard and committed to send these documents in vogue in reputed IITs to facilitate the Committee to develop its own Proforma. The Coordinator thanked Prof. Khaliq for his offer and requested him to expedite it at the earliest so that the long pending issue may reach to its logical end.

***The members noted and approved the above actions under Action Taken Report.***

**Item No.3: To report the Action Plan for the Quarter April - June 2020**

The Coordinator, TEQIP informed the house that as per NPIU guidelines, a quarterly Action Plan needs to be proposed by institution and approved by NPIU. This Action Plan is based on the proposed expenditure under three major heads i.e. Procurement, Academic Processes and Incremental Operating Cost in a ratio of 60%, 30% and 10% respectively. The members were apprised about the salient features of the Action Plan for the quarter April - June 2020 with the total outlay of 1.969 crores.

To the query of **Prof. Khaliq**, the Coordinator explained that the unutilized amount does not lapse but it needs to be proposed afresh in the next quarter and a similar approval of NPIU as described above is sought. However, it is desirable that maximum expenditure must be incurred which is considered as an important DLI for Performance evaluation. He also explained to Prof. Khaliq the relevance and scope of remedial classes imparted to poorly performing students as judged by their sessional scores. The members appreciated the suggestion of **Prof. Aima and Prof. Khaliq** that we may involve the external faculties,

  
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particularly those from IITs, to cater to the academic deficiency of such poorly performing students. The Coordinator, however, explained that such efforts often get defeated because IIT faculties remain highly engaged in the activities of their own parent institution and are rarely able to spare time. It may, nevertheless, be a good idea to explore the possibility of using the digital platform to overcome these limitations and rope in the experienced and eminently qualified faculties from premier institutions. **Prof. Aima** also suggested that under the scheme of remedial classes, we could also do repackaging of contents and delivery through technology up-gradation to provide remote access to students, an experiment which has been successfully tried at Central University, Jammu.

***The members unanimously ratified the Action Plan for the Quarter  
pertaining to April - June, 2020***

**Item No.4: To report the implementation of NoN-SaaS SAMARTH ERP system as Self-Hosted and Self-Managed Model**

The Coordinator informed the members that in order to streamline the academic processes, the students and faculty members are required to get familiarity with the using of an Enterprise Resource Planning (ERP) or Management Information System (MIS) for effective Governance of education system. Therefore, it has been decided by MHRD to provide ERP/ MIS to the TEQIP-III ATUs/institutions.

The members were further informed that IIC-University of Delhi South Campus has developed a complete, cost effective, well integrated and robust ERP-SAMARTH software which is a secure and scalable automation Engine particularly suited for Universities and Higher Education Institutions. The ERP-SAMARTH has already been successfully implemented at 15 Central Universities. Therefore, realizing its effectiveness, the NPIU/MHRD has implemented it at NIT Kurukshetra as a Pilot Project under TEQIP-III. The ERP-SAMARTH will now be provided FREE OF COST by MHRD to Institutions who give their consent to have it. The ERP-SAMARTH will be delivered on a Self-Hosted and Self-Managed model to the institutions.

In order to procure it in BGSBU, the consent and willingness of the Head of the respective institutions was required on the Google form which has already been

  
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sent by Hon'ble Vice-Chancellor in response to e-mail dated: 2<sup>nd</sup>. May 2020 from NPIU and its delivery is awaited. Once implemented, it will tremendously boost online data management at BGSBU.

All the members expressed their happiness on this initiative of NPIU to provide this ERP to TEQIP funded institution. Prof. sufyan Beg informed the house that, in his own institution at A.M.U., he has requested the NPIU to allow the use of this ERP for the entire institution for its optimum utilization and he suggested that the BGSBU could also make similar kind of request to NPIU. Prof. Aima mentioned that he has already identified 22 modules, out of which 15 have already been installed at his University and working successfully which has made a great impact in office automation and financial transactions both horizontally and vertically making the functioning of the University paperless and cashless. The Hon'ble Vice Chancellor, BGSBU observed that all the 38 modules experimented at NIT, Kurukshetra are extremely powerful and he would be keen to utilize this ERP for the management of data for the entire university as and when it is provided to BGSBU.

***The members greatly appreciated the initiative taken by NPIU to provide NoN-SaaS SAMARTH ERP system as Self-Hosted and Self-Managed Model to TEQIP funded institution including BGSBU which will be a significant step for digital data management for improved functioning of the University.***

**Item No.5: To apprise about restriction in expenditure by NPIU/MHRD**

The members were apprised that NPIU has restricted the expenditure in the quarter April to June 2020 to limit it to 15% of Budgetary Expenditure of F.Y. 2020-21. Accordingly, the monthly expenditure should be 5% of Budgetary Expenditure for F.Y. 2020-21. Therefore, the institute can spent 33% expenditure month wise of their allocation uploaded in the PFMS.

It was further stated that while making expenditure the priority may be given to salary of faculty appointed through NPIU process. The institute shall not get any increase in allocation. Only re-appropriation is allowed from Procurement head of account to Academics or IOC. However, there will not be any re-appropriation from any other component to procurement and IOC.



Further, the NPIU informed that no institute will issue any Purchase Order or will sign any contract under TEQIP-III with effect from 24th April, 2020 due to change in procurement policy/procedure and financial limits. This will continue until further communication from NPIU. If institute issues any PO or signs any contract on and after aforementioned date, it will not be admissible in the project and will stand cancelled.

The Coordinator informed the house that this embargo which mostly affects the procurement head has severely limited their quantum of expenditure because orders worth Rs. 1.5 crore were in pipeline which could not be placed due to sudden suspension of all official activities and restrictions in the movements and travel due to lockdown. However, it is hoped that with the introduction of new guidelines and relaxed limits which have already been notified, the budget will be restored and the expenditure quantum will increase.

**Prof Aima** informed that in all nearly 41 Central Universities, similar kind of budgetary cuts have been imposed and he sees no hope of its restoration in near future which at least places BGSBU TEQIP Programme on better footing where restoration of original budget may happen any time soon..

***The members noted the restriction in Expenditure by NPIU / MHRD and expressed happiness that new policy guidelines for expenditure have been notified giving hopes for restoration of original budgetary allocation.***

**Item No.6: To report the contribution to PM CARES FUND through salary of NPIU appointed faculty**

The BoG members were informed that NPIU requested all institutions to deduct 10% from the gross salary/remuneration of the TEQIP Faculty out of the month of April 2020 as a donation to Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund and the total amount so deducted be deposited in the PM CAREs funds. However, soon after, a corrigendum was received from NPIU to the effect that no deduction of salary should be done without prior consent of the faculty members.

Consequently, a circular along with the mandatory consent proforma was e-mailed to all nineteen TEQIP faculty members seeking their consent for the



aforesaid contribution in PM CARES FUNDS. In response to this, all nineteen TEQIP faculty members informed that they want to contribute one-day salary instead of 10% salary as they all are also contributing by other means. Accordingly, one day salary rather than 10% of salary has been deducted from TEQIP faculty and the same has been sent into the relevant account.

***The members noted and appreciated the contribution to PM CARES Fund made by NPIU appointed TEQIP faculty***

**Any other item:**

**Dr. Shakeel Raina** wanted to know the status of the start of M.Tech. programme at BGSBU. The Hon'ble Vice Chancellor explained that despite all the eagerness on his part, it is being delayed because BGSBU still does not fulfill the requirement of prescribed faculty - student ratio and the senior faculties in the concerned Departments which is a mandatory condition. Prof. sufyan Beg further added that another important condition which BGSBU has still not met is that 60% of the existing programmes in Engineering College have to be NBA accredited. This has also not been possible largely due to shortfall in faculty-student ratio. The Hon'ble Vice Chancellor apprised the house that he is trying his best to hold the Selection Committee shortly to meet out this deficiency if he is able to get sufficiently qualified candidates.

**Concluding Remarks:**

**Prof. Mehraj-ud-din Mir**, Hon'ble Vice Chancellor, University of Kashmir (CUK), in a very solemn and passionate address to all the BoG members said that rubbing shoulders with beacons of light like Prof. Javed Musarrat, Prof. Ashok Aima, Prof. Sufyan Beg, Prof. Hamid Ali and others have always been a great learning experience for him. He put on record his appreciation of the Coordinator TEQIP, Prof. Iqbal Parwez to provide him these wonderful opportunities through TEQIP meetings which he rated as being conducted in very efficient and professional manner. It is, therefore, no wonder that the performance of TEQIP Programme at BGSBU has been considered excellent as is evident from letter of appreciation from NPIU and handsome incentive in terms of additional allocation of funds. He wanted to convey to the members from other states that J&K has been almost under the lock down like stage since August where, apart from other things, the important academic activities remained seriously hampered due to 2G

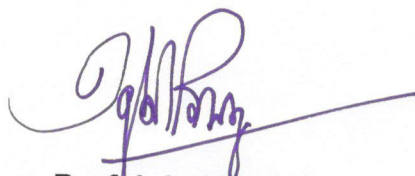
  
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speed and other factors. He said that he and his other counter parts in this region are still successfully competing with the educational institutions of other part of the country through sheer dedication and will power.

**Prof. Ashok Aima**, the Hon'ble Vice Chancellor, Central University, Jammu also echoed the feelings and sentiments of Prof. Mehraj-ud-din Mir Saheb and urged to put on record the commendable contribution made by Prof. Javed Musarrat, the Hon'ble Vice Chancellor, BGSBU which has taken this institution to new heights of glory and academic excellence.

**Prof. Javed Musarrat** remarked that learning is always reciprocal and he got tremendously benefitted with the wisdom and vision of his two counterparts from the sister universities. He hoped that he will continue to get their guidance and support in the times to come. He also appreciated the great help extended by the mentor institution of TEQIP III, ZHCET, Aligarh Muslim University, in particular Prof. Sufyan Beg and Prof. Mohd Jawed Siddiqui, who helped to take BGSBU TEQIP Programme where it stands tall today.

At the end, **the Coordinator TEQIP** expressed his deep sense of gratitude to all the members of BoG for their unstinted support in the smooth running of TEQIP programme and the success achieved so far. He candidly admitted that no such success would have been possible had it not been for the rich academic discussion and sagacious counseling by the BoG members. He said that he particularly owes an overwhelming gratitude to the two Vice Chancellors of Central Universities, Jammu and Kashmir, Prof. Ashok Aima Saheb and Prof. Mehraj-ud-din Mir Saheb for their great virtues to inspire and appreciate even a puny mortal like him who is sitting at the fringe and is in insatiable quest of learning and knowledge.



**Prof. Iqbal Parwez**

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