BABA GHULAM SHAH BADSHAH UNIVERSITY

RAJOURI (J&K)

College of Engineering & Technology

(TEQIP-III Programme)

Minutes

of

1st Meeting of Board of Governors

held on

January 19, 2018 at 11:00 a.m.

at

Jammu

Minutes

of

the first meeting of Board of Governors (BoG) of the College of Engineering & Technology (under TEQIP-III Programme) held on January 19, 2018 at 11:00 am in the Conference Room of General Zorawar Singh Auditorium, University of Jammu, Jammu.

The following were present:

1. **Prof. Javed Musarrat**, Vice Chancellor, BGSBU – In the Chair
2. **Prof. Ashok Aima**, Vice Chancellor, Central University, Jammu
3. **Prof. Hamid Ali**, Ex-Chairman, Department of Petroleum Sciences, AMU & Ex-Dean, Z.H. College of Engineering & Technology, AMU, Aligarh
4. **Prof. I.M. Mishra**, Department of Chemical Engineering, IIT (ISM), Dhanbad
5. **Prof. Abdul Khaliq**, Delhi Technical University (DTU), Delhi
6. **Prof. Mohammed Asger**, Dean, School of Engineering & Technology, BGSBU
7. **Prof. Naseem Ahmed**, Dean, School of Management Studies, BGSBU
8. **Mr. Vishal Puri**, HoD, Electronics & Communication Engineering, BGSBU
9. **Prof. Iqbal Parwez**, Registrar, TEQIP-III Coordinator and Dean (Academic Affairs), BGSBU, Convener

The proceedings of the BoG commenced with the recitation of verses from the Holy Quran. The Vice Chancellor, Prof. Javed Mussarat called the meeting to order. The Vice-Chancellor extended warm welcome to all the members of the BoG, particularly those who had come from long distance despite their busy schedule. The Vice-Chancellor hoped that the College of Engineering and Technology of BGSB University will be immensely benefitted with the association and active participation of all the BoG members which will definitely enhance the academic profile of the College.

Thereafter, the agenda items were taken up for consideration.

Item No.1: **To report the brief facts about SoET, BGSBU and TEQIP-III Project**

The Vice Chancellor apprised the members of the BoG briefly about the College of Engineering & Technology (CoET) of BGSBU now known as School of Engineering & Technology (SoET). This College was established in 2007 as a constituent College of BGSBU to serve as the premier learning Centre in the field of Engineering and Technology. A total of five main branches i.e., (i) Civil Engineering (CE), (ii) Computer Science & Engineering (CSE), (iii) Electrical & Renewable Energy Engineering (ERE), (iv) Electronics & Communications

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Engineering (ECE) and (v) Information Technology & Engineering (ITE) each with the intake of 60 seats were established.

The Vice Chancellor further informed that the TEQIP-III programme is the third phase of TEQIP Scheme which started as TEQIP –I primarily with the World Bank funding in collaboration with Ministry of Human Resource Development, New Delhi with the total budgetary provision of nearly 3006 crores. The Institutions of Jammu & Kashmir *viz*. Government College of Engineering and Technology (GCET), Jammu, Shri Mata Vaishno Devi University (SMVDU), Katra, Islamic University of Science and Technology (IUST), Awantipora and Baba Ghulam Shah Badshah University (BGSBU), Rajouri were sanctioned a grant of Rs. 15 crores each for three years starting from April 2017 to March 2020. The activities of the TEQIP funded institutions are being monitored centrally by National Project Implementation Unit (NPIU) and regionally by State Project Implementation Unit (SPIU). TEQIP-III is different from TEQIP I & II in as much as the guidelines in TEQUIP-III are more stringent and all transactions are on-line through PFMS and PMSS portals as a new digital initiative. The BGSB University was considered under 1.1 category as mentee Institute and Zakir Hussain College of Engineering & Technology, Aligarh Muslim University (AMU), Aligarh was chosen as mentor institution (1.3) under the mandatory twinning programme between the two institutions to take assistance of mentor Institute through mutual exchange of TEQIP personnel of the two institutions.

The members lauded the efforts of the Vice-Chancellor and his team to get this substantial grant and hoped that it will give a new fillip and impetus to the on-going programmes of CoET and will comprehensively augment its infrastructural facilities.

Item No.2: **To report the submission of Institutional Development Plan (IDP) of TEQIP-III Project for the consideration of MHRD, New Delhi**

The Vice Chancellor informed the BoG that a detailed institutional Development Plan (IDP) was submitted to Ministry of Human Resource Development (MHRD) on 3-3-2017 for its consideration under TEQIP – III progamme and the final sanction of the same was communicated to Commissioner Secretary (Higher Education) vide letter No. AC/TEQIP-III/MHRD/2017, dated: June 26, 2017 from Dr. P.M. Khodke, Central Project Advisor for duration of three years commencing from April 1, 2017. Two MoUs – one between the State Government and BGSB University and the other between the twining institutions i.e. BGSB University as

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mentee institution (1.1) and Zakir Hussain College of Engineering & Technology, Aligarh Muslim University (AMU), Aligarh as mentor institution (1.3) were singed.

The members noted and approved the above details.

Item No.3: **To report and adopt the Draft Project Implementation Plan (PIP) of MHRD, New Delhi**

The BoG perused the Project Implementation Plan (PIP)(June 2017) provided by the Department of Higher Eduction. Ministry of Human Resource Development (MHRD) and unanimously adopted and approved the same.

Item No.4: **To report and adopt Mandatory incorporation of AICTE 10-pointprogram in the Action Plan of participating Institutes**

The BoG adopted AICTE mandatory 10-point program in the action plan of the participating institutes for quarters starting from October-December, 2017. Further, the members emphasized the implementation of the above mandatory requirement in letter and spirit.

Item No.5: **To report and adopt Financial Management Manual of TEQIP-III Project**

The BoG adopted Financial Management Manual (March 201) of TEQIP-III Project provided by MHRD, New Delhi and suggested strict compliance of manual.

Item No.6: **To report and adopt Procurement Manual of TEQIP-III Project**
Procurement Manual (March 2017) of TEQIP-III Project supplied by NPIU (MHRD), New Delhi was approved. Further, the members suggested strict compliance of manual in letter and spirit.

Item No.7: **To report and adopt guidelines for Permissible/Non-Permissible activities**
The *BoG adopted guidelines supplied by NPIU (MHRD), New Delhi for Permissible/Non-Permissible activities under TEQIP-III Programme.*

Item No.8: **To report and approve Procurement Plan of TEQIP-III Project submitted by CoET, BGSBU**
The BoG approved the Procurement Plan of TEQIP-III Project submitted to NPIU/MHRD by COET, BGSBU.

Item No.9: **To report and approve Action Plan of Quarter-2 (July-September 2017), Quarter-3 (October-December 2017) and Quarter-4 (January-March 2018) of TEQIP-III Project submitted by SOET, BGSBU**

Members approved the aforesaid Action Plans.

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Item No.10: **To report and approve Establishment of TEQIP-III Cell**

The Establishment of TEQIP-III Cell consisting of the following persons as notified vide order no. BGSBU/Reg./17/284-88 dated: 28/07/2017 was approved,

- Prof. Javed Musarrat, Vice Chancellor (Institutional Project Director)
- Prof. Iqbal Parwez, Registrar (TEQIP-III Coordinator)
- Dean, SoET – Convener
- Nodal Officers:

  Academic Committee:

  Mr. Ahmed Riyaz, Assistant Professor, ERE (BGSBU): Nodal Officer

  Mr. M Abas Malik, Assistant Professor, ECE (BGSBU): Co-Nodal Officer

  Procurement Committee:

  Mr. Mir Aijaz, AP, CE (BGSBU): Nodal Officer

  Mr. Manmeet Singh, AP, ITE (BGSBU): Co-Nodal Officer

  Finance Committee:

  Mr. Arshid Bhat, Assistant Professor, ECE (BGSBU): Nodal Officer

  Mr. Rakesh Singh Sambyal, Assistant Professor, ITE (BGSBU): Co-Nodal Officer

  Signatory for Bank account/DSC:
- Prof. Iqbal Parwez, Registrar
- Mr. Mohd. Qasim, Deputy Registrar (Estates)

Item No.11: **To report and approve the constitution of various Committees under TEQIP-III**

The following composition of the Purchase and Survey Committee as notified vide order nos. BGSBU/Reg./17/1517-31 Dated: 21/08/2017 and BGSBU/TEQIP-III/17/215 Dated: 12/12/2017, respectively was approved for FY 2017-18.

Purchase Committee:

1. TEQIP-III Co-Ordinator (Convener)
2. Financial Advisor
3. Dean, SoET
4. Head, Electronics and Communication Engineering Department
5. Head, Electrical and Renewable Energy Engineering Department
6. Head, Computer Science Engineering Department
7. Head, Information Technology Engineering Department
8. Head, Civil Engineering Department
9. Deputy Registrar (Estates)
10. Deputy Registrar (Finance)

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Prof. I. M. Mishra suggested to allot Projects to students in final year and have industry attachment of at least 8 weeks. He informed the members of BoG that IIT Madras, some 7-10 years ago, established Industrial Park where industries have set up laboratories. He suggested that students and teachers should visit such establishments which may be motivational and create enabling environment at BGSB University. He also highlighted the need to establish Innovation Club to nurture the talent of the students and a dedicated Cell consisting of a Consortium of Corporates, Captains of Industry and academia to serve as an interaction platform which will immensely benefit the institution.

All the above suggestions were appreciated by the members of BoG and the Vice –Chancellor assured to consider them in all earnestness.

Item No.15: **To report the conduction of Induction Programme for B.Tech. 1st Year Students**
The participation in the two-day Induction Programme of B.Tech. 1st Year Students and the training of faculty members at PEC University of Technology, Chandigarh between 22nd - 24th Sept. 2017 was reported and approved.

Item No.16: **To report and approve the Twinning arrangements with ZHCET, AMU, Aligarh**

The visits as detailed below under the twinning arrangements between BGSBU under 1.1 Category as mentee institute and ZHCET (AMU), Aligarh under 1.3 Category as mentor institution was approved.

1. **Mr. Ahmed Riyaz, TEQIP-III Nodal Officer (Academic)** visited AMU for seeking help in setting up of TEQIP-III Cell and to understand the working and operating procedures of TEQIP-III.
2. **Prof. Ekram Khan, NBA coordinator**, ZHECT, AMU visited COET, BGSBU to access capability of CoET for NBA Accreditation
3. **Prof. Jawed Siddique, TEQIP-III Co-Ordinator**, ZHCET, AMU visited CoET, BGSBU to help in the procurement of Equipments for different labs.
4. **Prof. Imtiaz Ashraf and Dr. Adil Sarwar** (Dept. of Electrical Engg., AMU) visited CoET, BGSBU to seek opportunities for collaboration with Department of Electrical Renewable Engg, SoET.
5. **Registrar, BGSBU and TEQIP-III Nodal Officer (Academic)** visited AMU for seeking help in setting up CBCS system, curriculum revision and Industrial Interaction.

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Item No.17: **To report and approve the Engagement of Assistant Professor (Temporary) under Project TEQIP-III appointed by NPIU/MHRD.**

The appointment of 26 Contractual faculties till March 2020 by NPIU and their attachment with CoET, BGSBU was approved.

Prof. Ashok Aima suggested that at least one Adjunct Professor should also be appointed in each of Engineering Departments.

Prof. Abdul Khaliq proposed the induction of Adjunct faculty which may also facilitate the NBA accreditation process. The Vice-Chancellor informed him that he plans to appoint 'Adjunct faculty' in each Department depending upon the feasibility of such scheme and the availability of funds.

Item No.18: **To report Lectures delivered by Expert under TEQIP-III Project**

The series of lectures delivered by the following eminent guest speakers to the faculty and the students of CoET:

Prof. Arif Suhail, Ex-Chairman, Department of Mechanical Engineering, Z.H. College of Engineering & Technology, AMU, Aligarh, on the topic entitled *"Quality Engineering and its Relevance to Education"* on October 25, 2017

Mr. Nazir Ahmad Yattoo, Vice-Chairman, JK Cement on the topic entitled *"Quality of Cement"* on November 9, 2017

Prof. Razaullah Khan, Ex-Chairman, Department of Civil Engineering and Ex-Principal Z.H. College of Engineering & Technology, AMU, Aligarh, on the topic entitled *"Engineering Education and Ethics"* on December 23, 2017

The members of BoG appreciated the above efforts and suggested that more lectures with regular frequency must be organized by the CoET.

Prof. Ashok Aima suggested for organization of Tech-Fest by CoET.

Item No.19: **To report Establishment of Interactive/ Smart Class rooms**

The Establishment of Interactive/ Smart Class rooms at BGSBU as part of the AICTE 10-point mandate to facilitate MOOCs/SWAYAM PRABHA and On-line lectures was approved.

Prof. Ashok Aima suggested that at least 20% courses through MOOCs/SWAYAM should be incorporated.

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Item No. 20: **To report and approve Training of faculty members through Seminars, Workshops and conferences held outside the University**

The Training of faculty members through participation in Seminars, Workshops and conferences held outside the University as detailed in the agenda of this meeting was reported and approved. Members authorized the Chairman, BoG to take necessary actions as and when required.

Item No.21: **to approve the Guidelines for various academic activities under TEQIP-III Project**

The detailed Guidelines as elaborated in the agenda items of this meeting related to various academic activities under TEQIP-III Project for sponsoring expert lectures/workshops/symposium were discussed and approved.

Item No.22: **To approve the Scholarship for PhD. students under TEQIP-III Project**

The provision of awarding Scholarship for PhD. students under TEQIP-III Project was approved.

Item No.23: **To approve the Student travel for internship and reimbursement of GATE Fees under TEQIP-III Project**

The Student travel for internship and reimbursement of GATE Fees under TEQIP-III Project as mandated by NPIU was approved.

Prof. Ashok Aima suggested that project-based learning should be incorporated and encouraged.

Item No.24: **To approve the Guidelines for TA/DA for faculty/Staff for TEQIP-III activities and Honorarium to Experts for delivering Lecture and Attending meetings**

In view of the prevalence of two set of guidelines in vogue in the University, it has been approved that Chairman BoG/Coordinator TEQIP-III is authorized to use need-based discretion to approve TA/DA judiciously to ensure larger participation and optimum utilization of grant.

Prof. Ashok Aima & Prof. Abdul Khaliq suggested that 'Best Teacher' and 'Best Researcher Award' may be instituted under TEUIP-III programme at College level for promoting competition among faculty members.

Prof. Iqbal Parwez, TEQIP-III Coordinator informed the hon'ble members that the University has already instituted "Outstanding Researcher of the Year Award" carrying a research grant of 2 lacs separately, for Humanities and Science

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streams in addition to 'Best Innovator Award (Teacher)', 'Best Innovator Award (Student)' also 'Best Sport Person (Boy)' and 'Best Sport Person (Girl)' Award which was distributed on the Foundation Day Function every year on December 15. He assured the members that the feasibly of the proposed award under TEQIP – III programme will be explored.

Item No. 25: **Implementation of directives of NPIU/SPIU/MHRD/World Bank regarding TEQIP-III grants as and when received**

The Chairman, BoG has been authorized for adoption and implementation of all future directives of NPIU/SPIU/MHRD/World Bank regarding TEQIP-III grants as and when received.

Item No. 26: **Modification(s) of Procurement Plan in Procurement Management Support System**

The Chairman BoG has been authorized for modification(s) of Procurement Plan in Procurement Management Support Systemas and when required.

Item No. 27: **Signing of MoUs with industries and Engineering Institutions where no financial matter is involved**

The Chairman BoG has been authorized for Signing of MoUs with industries and Engineering Institutions where no financial implication is involved.

Item No. 28: **To provide DTH connections to faculty under SWAYAM PRABHA**

The installation of DTH connections to faculty members of COET under SWAYAM PRABHA was reported and approved.

Item No. 29: **To approve the starting of efforts for accreditation of all B.Tech. courses**

The BoG appreciated the efforts made by COET, BGSBU to initiate the steps to get the accreditation done. Chairman, BoG was authorized to take suitable measures to further accelerate the process.

Item No. 30: **To report and approve reimbursement of M.Tech./Ph.D. Fee from TEQIP-III Grant for faculty members of SoET.**

The provision of reimbursement for M.Tech./Ph.D. Fee from TEQIP-III Grant for faculty members of CoET was reported and approved.

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Item No. 31: **To consider and approve the TEQIP-III International Travel Guidelines**

The guidelines for International Travel (2017-18) under TEQIP-III communicated by NPIU were reported and approved.

Finally, the meeting ended with a vote of thanks by the Chairman, BoG.

(Prof. Iqbal Parwez)
Coordinator- TEQIP – III &
Dean, Academic Affairs

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Minutes are confirmed

Vice Chancellor & Chairman, BoG