

All the Members of the Teaching Faculties, BGSBU, Rajouri (J & K)

This is in pursuance to messages dated March 25 & April 3, 2020 of the Hon'ble Vice Chancellor, BGSBU posted on the University website regarding online Teaching-Learning Programme which has now become imperative in view of COVID-19 pandemic. While the circumstances are still grossly uncertain but our academic calendar has fixed time-line and, therefore, like other academic institutions all over the country, we may now have to resort to well defined online Teaching-Learning mode in a precise time-bound and quantified manner so as to save the precious academic career of our students. In this regard, the following steps need to be initiated/accelerated forthwith:

1. Please take stock of the remaining uncovered part of the course{s} allocated to you in this semester and split it into the total number of lectures/tutorials which would have been delivered in a regular mode. Please make sure that these lectures have proper detailing (i.e. course title, lecture no. and its specific caption etc.), are comprehensive and content-rich based on the concepts and illustrations and are followed, at the end, by suggested supplementary reading source with proper access link.
2. Please prepare audio/video of each lecture and the uploading time-line and notify the same on the University website along with the details of the platform/portals on which these lectures are proposed to be uploaded. Please widely publicize your contact details i.e. phone no., WhatsApp no., email ID etc. to enable the students to maintain a close contact with concerned teacher.
3. Merely uploading the lectures may not be enough, if not followed by close interactive sessions with students for problem – solving. To this end, the teachers may use any of the available platforms/modes such as Google classroom, Zoom, Skype etc which the Hon'ble Vice Chancellor has elaborated in his recent message. This may initially appear to be a bit challenging but it is, nevertheless, not impossible as is evident from the experience of other sister institutions. Please note that the success of such venture will depend on the professionally prepared easy to follow lectures and, more importantly, the fruitful interactive session with students to simulate the virtual class room teaching.

You are also required to maintain a complete record of such interactive sessions which will be sought from you by the Nodal Personnel for assessment of this exercise as is elaborated in the next para.

4. In order to achieve the measurable success of this venture, the Hon'ble Vice Chancellor has appointed Mr. Malik Mubashir Hasan as the Nodal Personnel of this Online Teaching-Learning Programme. Each faculty member will have to compulsorily update the Nodal Personnel with his overall activity calendar and then the daily activity schedule to enable him to quantify the pace and the progress of this very important exercise. Daily academic activities shall also be displayed on a digital dashboard at University website which will eventually help in rescheduling the end-semester examinations which is intimately linked with timely completion of course through electronic mode/virtual classes. All concerned may please take note that, given the high stakes involved and the country-wide top priority being accorded to this exercise in view of the prevailing situation, the Hon'ble Vice Chancellor will be personally over viewing the success of this programme on daily basis. You are all, therefore, urged to give your best, as you have always done in the past.

Looking forward to academically busy days ahead.



(Iqbal Parwez)

Dean, Academic Affairs

BGSBU