

## Internal Quality Assurance Cell Baba Ghulam Shah Badshah University

Rajouri, J&K 185234, INDIA

Reference No. BGSBU/IQAC/2023-08

Date:08-11-2023

#### Minutes of Meeting

A meeting was convened in the office of IQAC regarding submission of AQAR for the Academic year 2022-23 on 8th of November 2023 at 3:00 PM.

### The following Members were present in the Meeting:

1. Dr. Vinay Kumar, Coordinator, IQAC

2. Dr. Javid Iqbal, Co-coordinator, IQAC

3. Mr. Junaid Farooq War, Member, IQAC

4. Mr. Muzzafar Hussain, Member, IQAC

5. Dr. Naseem Gul, Member, IQAC

6. Dr. Sameer Raina, Member, IQAC

7. Mr. Tanvir Ahmed, Member of IQAC

18/23

#### Agenda of the Meeting:

- Data collection and submission of AQAR for the Academic year 2022-23.
- 2. Future planning to start the process of SSR Preparation for the last 5 years.

#### Points discussed:

 The criterion I-VII of updated AQAR by NAAC were discussed in detail with the IQAC members and it was resolved that the respective members will send the data format to various schools/ Departments/centers and offices for collection and compilation of data.

IQAC Member	Incharge
Dr. Javed Iqbal, Co-coordinator, IQAC	Criterion-I
Dr. Sameer Raina, Member, IQAC	Criterion-II
Mr. Junaid Farooq War, Member, IQAC	Criterion-III
Mr. Tanvir Ahmed, (AP), Department of English	Criterion-IV
Mr. Muzzafar Hussain, Member, IQAC	Criterion-V
Dr. Naseem Gul, Member, IQAC	Criterion-VI

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Dr. Tanvir Ul Hassan, Member, IQAC

Criterion-VII

Dr. M.A. Hanan Khan

NEP Preparedness and Extended profile

- 2. It was resolved that the data will be collected only from the official mail id of Head/Principal/Director of the respective Departments.
- The data templates will be submitted to the various Departments latest by 15<sup>th</sup> of November 2023.
- 4. The last date for the submission of data by the Departments would be 30<sup>th</sup> of November 2023.
- Regarding compilation of SSR, it was proposed by the members of IQAC to explore the modalities of utilization of SAMARTH Portal of the University for collection of data/information.
- 6. It was also proposed by the members that a meeting of IQAC members will be scheduled in the last week of November 2023 to discuss Qualitative and Quantitative metrices of updated SSR.

The meeting concluded with a vote of thanks.

Dr. Vinay Kumar Coordinator, IQAC

No. BGSBU/IQAC/2023-08

Dated: 8 | 11 | 23

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